



MINUTES

ORDINARY COUNCIL MEETING

TIME: 6.00 PM

31 MAY 2018

CITY OF STIRLING

*Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo
Towns of Cambridge and Victoria Park*



City of
Joondalup



CITY of PERTH



City of Stirling
City of Choice



TOWN OF
VICTORIA PARK



CITY OF VINCENT



City of
Wanneroo

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chair declared the meeting open at 6pm.

2 ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Councillor Attendance

Cr R Fishwick JP (Chairman)	City of Joondalup
Cr D Boothman JP (Deputy Chairman)	City of Stirling
Cr E Cole	City of Vincent
Cr F Cvitan JP	City of Wanneroo
Cr A Guilfoyle	City of Stirling
Cr M Norman	City of Joondalup
Cr S Proud JP	City of Stirling
Cr K Sargent	City of Stirling
Cr K Shannon (<i>entered at 6.05 pm</i>)	Town of Cambridge
Cr K Vernon	Town of Victoria Park

Apologies

Cr E Lumsden	City of Perth
Cr R Driver	City of Wanneroo

Leave of Absence

Nil

Absent

Nil

MRC Officers

Mr G Hoppe (A/Chief Executive Officer)
Mr A Slater (A/Director Corporate Services)
Ms S Cherico (Human Resource Officer)
Ms D Toward (Executive Support)

MRC Observers

Nil

Member Council Observers

Mr N Claassen (City of Joondalup)
Ms R March (City of Joondalup)
Ms N Ahern (City of Perth)
Mr C Colyer (Town of Cambridge)
Mr M Littleton (City of Stirling)
Mr H Singh (City of Wanneroo)
Mr S Cairns (City of Wanneroo)
Mr J Wong (Town of Victoria Park)
Mr A Murphy (City of Stirling)

Visitors

Ms M Hanson (LO-GO Appointments)

Members of the Public

Nil

Press

Nil

3 DECLARATION OF INTERESTS

Interest Type	Financial Interest
Name and Position of Person	Gunther Hoppe – Mindarie Regional Council – Acting CEO
Report Item No. and Topic	14.1 CEO RECRUITMENT PANEL RECOMMENDATION
Nature of Interest	One of the Candidates being considered for the role of CEO

4 PUBLIC QUESTION TIME

Nil

5 ANNOUNCEMENTS BY THE PRESIDING PERSON

Nil

6 APPLICATIONS FOR LEAVE OF ABSENCE

Cr David Boothman requested a Leave of Absence from 7 June 2018 to 11 June 2018 inclusive.

Cr Mike Norman requested a Leave of Absence from 22 July 2018 to 4 August 2018 inclusive.

Moved Cr Sargent, seconded Cr Cvitan

RESOLVED

That the application from Cr David Boothman for a leave of absence from 7 June 2018 to 11 June 2018 is granted.

That the application from Cr Mike Norman for a leave of absence from 22 July 2018 to 4 August 2018 is granted.

(CARRIED UNANIMOUSLY 9/0)

7 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

8 CONFIRMATION OF MINUTES OF PREVIOUS MEETING
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8.1 ORDINARY COUNCIL MEETING – 22 MARCH 2018

The Minutes of the Ordinary Council Meeting held on 22 March 2018 have been printed and circulated to members of the Council.

RESPONSIBLE OFFICER RECOMMENDATION

That the Minutes of the Ordinary Council Meeting of Council held on 22 March 2018 be confirmed as a true record of the proceedings.

Moved Cr Boothman, seconded Cr Vernon

RESOLVED

That the recommendation be adopted

(CARRIED UNANIMOUSLY 9/0)

9	CHIEF EXECUTIVE OFFICER REPORTS
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9.1	FINANCIAL STATEMENTS FOR THE MONTHS ENDED 28 FEBRUARY 2018 AND 31 MARCH 2018
File No:	FIN/5-07
Appendix(s):	Appendix No. 1 Appendix No. 2
Date:	8 May 2018
Responsible Officer:	Acting Director Corporate Services

SUMMARY

The purpose of this report is to provide financial reporting in line with statutory requirements which provides useful information to stakeholders of the Council.

BACKGROUND

Reporting requirements are defined by Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996.

The financial statements presented for each month consist of:

- Operating Statement by Nature – Combined
- Operating Statement by Nature – RRF Only
- Operating Statement by Function
- Statement of Financial Activity
- Statement of Reserves
- Statement of Financial Position
- Statement of Investing Activities
- Information on Borrowings
- Tonnage Report

DETAIL

The Financial Statements are for the months ended 28 February 2018 and 31 March 2018 and are attached at **Appendix No. 1 and 2** to this Item. The Tonnage Report for the 9 months to 31 March 2018 is attached at **Appendix No. 3**.

The complete suite of Financial Statements which includes the Operating Statements, Statement of Financial Position, Statement of Financial Activity and other related information are reported on a monthly basis.

The estimates for Provisions for Amortisation of Cell Development, Capping and Post Closure expenditure are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on actual tonnages on a survey carried out to assess the “air space” remaining and other relevant information.

Summary of results for the nine month period ended 31 March 2018

	Actual	Budget	Variance
	t	t	t
Tonnes – Members	204,524	205,455	(931)
Tonnes – Others	12,178	12,405	(227)
TOTAL TONNES	216,702	217,860	(1,158)
	\$	\$	\$
Revenue – Members	35,796,405	35,973,149	(176,744)
Revenue – Other	5,360,668	4,324,378	1,036,290
TOTAL REVENUE	41,157,073	40,297,527	859,546
Expenses	39,678,649	40,699,786	1,021,137
Profit on sale of assets	8,585	8,586	(1)
Loss on sale of assets	-	-	-
NET SURPLUS	1,487,009	(393,673)	1,880,682

Commentary

Member tonnes for the year to March 2018 are tracking predominantly against budget. Trade and casuals are 227 tonnes behind budget.

The net variance to budget of \$1,880,682 reflects the ongoing reduction in budgeted tonnage and RRF operating expenditures, offset by tonnage related expenditure (DWER Levy). The Mid Year budgets have been posted within this period which reflects the negative budget figure.

This reduction in waste to landfill is consistent with the MRC's vision of 'Winning Back Waste' but will over time see the cost per tonne to landfill for the remaining waste increasing proportionally.

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That the Financial Statements set out in Appendix No. 1 and 2 for the months ended 28 February 2018 and 31 March 2018 are received.

Moved Cr Norman, seconded Cr Boothman

RESOLVED

That the recommendation be adopted.

(CARRIED UNANIMOUSLY 9/0)

9.2	LIST OF PAYMENTS MADE FOR THE MONTHS ENDED 28 FEBRUARY 2018 AND 31 MARCH 2018
File No:	FIN/5-06
Appendix(s):	Appendix No. 4 Appendix No. 5
Date:	10 May 2018
Responsible Officer:	Acting Director Corporate Services

SUMMARY

The purpose of this report is to provide details of payments made during the periods identified. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council meeting be presented to Council.

COMMENT

The lists of payments for the months ended 28 February and 31 March 2018 are at **Appendix 4 and 5** to this Item and are presented to Council for noting. Payments have been made in accordance with the delegated authority to the CEO which allows payments to be made between meetings. At the Ordinary Council Meeting held on 14 September 2017, the Council delegated to the CEO the exercise of its power to make payments from the Municipal Fund. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and the Mindarie Regional Council is able to claim this tax as an input credit when GST remittances are made each month to the Australian Tax Office.

Months Ended	Account	Vouchers	Amount
28 February 2018	General Municipal	Cheques	\$7,441.38
		EFT	\$3,504,844.70
		DP	\$244,661.51
		Inter account transfers	<u>\$2,200,000.00</u>
		Total	\$5,956,947.59
31 March 2018	General Municipal	Cheques	\$5,471.03
		EFT	\$3,147,864.27
		DP	\$228,706.96
		Inter account transfers	<u>\$3,100,000.00</u>
		Total	\$6,482,042.26

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That the list of payments made under delegated authority to the Chief Executive Officer, for the months ended 28 February 2018 and 31 March 2018 be noted.

Moved Cr Cvitan, seconded Cr Proud

RESOLVED

That the recommendation be adopted.

(CARRIED UNANIMOUSLY 9/0)

10 MEMBERS INFORMATION BULLETIN – ISSUE NO. 41

RESPONSIBLE OFFICER RECOMMENDATION

That the Members Information Bulletin Issue No. 41 be received.

Moved by Cr Norman, seconded by Cr Proud

RESOLVED

That the recommendation be adopted

(CARRIED UNANIMOUSLY 9/0)

6.05 pm Cr Keri Shannon entered the room

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 URGENT BUSINESS

Nil

13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

This report is **Confidential** in accordance with Section 5.23 (2)(c) of the *Local Government Act 1995* as it is a matter that may result in a contract being entered into.

14.1 CEO RECRUITMENT PANEL RECOMMENDATION

File No:	PER/95
Attachments(s):	Nil
Date:	18 May 2018
Responsible Officer:	Human Resource Officer

Cr Fishwick moved the following motion, Cr Vernon seconded

1. In accordance with clause 7.1(e) of the MRC Standing Orders Local Law 2010 and Section 5.23 (2) (c) of the Local Government Act 1995 resolves to close the meeting to members of the public to consider item 14.1 being the CEO Recruitment Panel Recommendation which is a confidential matter.
2. Permits the recruitment consultant from LOGO Appointments, Ms Melissa Hanson, and the Human Resource Officer from the MRC, Ms Sonia Cherico, to remain in the Chamber during the discussion on item 14.1 being the CEO Recruitment Panel Recommendation while the meeting is sitting behind closed doors.

The Motion was Put

CARRIED UNANIMOUSLY (10/0)

The Chairperson requested the Gallery and the MRC staff (acting CEO, acting Director of Corporate Services and the Executive Support Officer), to leave the Council Chambers prior to item 14.1 being discussed.

Ms Cherico and Ms Hanson remained in the Chamber.

Doors were closed at 6.09 pm

Motion to reopen the meeting

Cr Norman moved, Cr Proud seconded

RESOLVED

That the meeting be reopened

CARRIED UNANIMOUSLY (10/0)

The Gallery and the MRC Staff (acting CEO, the acting Director Corporate Services, and the Executive Support Officer) re-entered the Chambers.

The Chairman declared the meeting reopened at 7.14 pm.

The Chairman, Cr Russ Fishwick, read aloud the resolution in relation to item 14.1:

That the Council:

1. Appoints Mr Günther Hoppe as the new Chief Executive Officer of the Mindarie Regional Council, subject to the conclusion of successful contract negotiations;
2. Approves the Chairman and Deputy Chairman to negotiate a rewards package in accordance with the Salaries and Allowances Tribunal classification for the Mindarie Regional Council, the CEO's total reward package be set at level Band 3 for Regional Council CEO's being set between \$156,356 - \$256,711, and in accordance with section 5.36(2)(b) of the Local Government Act 1995 refers the contract to the Council for consideration by absolute majority at a subsequent meeting.

Cr Boothman moved, Cr Proud seconded

RESOLVED

That the Council recommendation be adopted

(CARRIED 6/4)

For: Boothman, Proud, Guilfoyle, Norman, Sargent, Fishwick

Against: Cole, Cvitan, Vernon, Shannon

15 NEXT MEETING

The next meeting is to be held on Thursday 5 July 2018 in the Council Chambers at City of Vincent commencing at 6.00 pm.

16 CLOSURE

Prior to closing the meeting, the Chairman, on behalf of the Council, congratulated Mr Hoppe on his appointment.

The Chairman closed the meeting at 7.16pm and thanked the City of Stirling for their hospitality and use of their meeting facilities.

These Minutes were confirmed by the Council as a true and accurate record of the Ordinary Meeting of the Council held on 31 May 2018.

SignedChairman

Dated thisday of2018
